



MINUTES - The International Focusing Institute Board of Trustees

Date: June 14, 2017 via Zoom

Documents submitted prior to the meeting via email

- Agenda (from Catherine Torpey)
- Financial Documents
 - May 2017 Balance Sheet
 - Cash Flow as of May 31
 - May P & L
 - YTD P & L

PRESENT: Dana Ganihar, Mary Jennings (vice-president), Kevin Krycka (treasurer), David Rome (president), Susan Rudnick (secretary), Catherine Torpey, Sherrie Lynne (for minute taking, present during first hour), Paula Nowick not present (away on vacation).

MEETING FACILITATOR: David Rome

I. OPENING SILENCE

II. INFORMAL SHARING ABOUT GENE GENDLIN

- A memorial being held in Ireland. David wrote an appreciation of Gene for Garrison Institute blog. FOT Conference having a Gene memorial and planting a tree on the grounds of the Garrison Institute in his honor. Kevin asked by APA to write an official obituary of Gene to be published in the American Psychologist.

III. MAY MINUTES APPROVED

IV. FINANCIAL REPORT GIVEN BY KEVIN

- Kevin presented the May P & L statement and YTD P & L statement, indicating that both are in the black with positive net incomes and advising that large expenditures for programs come due in the fall.
- The board discussed the cost of indexing for Gene's two books being published by Northwestern University Press.
- Proposal: The board agrees to pay for the cost of indexing the two books being published by Northwestern University Press ("A Process Model" and "Saying What We Mean"). We authorize up to \$8,000 for this expense and to have Kye Nelson find the indexer in consultation with David Rome. The proposal was approved.
- Catherine reminded the board that 990 tax forms are due August 15. The board is required to look them over. Catherine will send them out.

V. WEBSITE UPDATE

- Catherine and Mary made a presentation of website goals and plans including pricing for the various systems that are being considered.
- Catherine will send a detailed document to the board for review.



VI. STRATEGIC PLAN IMPLEMENTATION UPDATE

- Catherine presented the updated version of the Strategic Plan with new graphics and images.

VII. EXECUTIVE DIRECTOR UPDATE

- Catherine updated the board on planning for Gene's memorial. The date planned is Saturday, August 12 in NYC. It will include a memorial service in the morning with a reception immediately following the service and an afternoon of panel discussions. Plans are to have the morning and afternoon live streamed and to allow for video conferencing in the afternoon.
- Catherine reported that the Steering Committee for the Eugene Gendlin Center is complete. The Steering Committee members are: Akira Ikemi, Donata Schoeller, Kevin Krycka, Mary Jeanne Larrabee, Rob Parker and Catherine Torpey.
- There was a confidential update on Gene's intellectual property.
- Catherine also informed the board that she is looking into archive appraisal.

VIII. MEETING CLOSED.