



THE INTERNATIONAL FOCUSING INSTITUTE

carrying life and thought forward

MINUTES - The International Focusing Institute Board of Trustees

Date: February 14, 2018 via Zoom

Documents submitted prior to the meeting via email

- Agenda
- 2018 Budget
- 2017 actuals against budget
- Merged program budgets document
- Executive Director report

PRESENT: David Rome (president), Susan Rudnick, Paula Nowick, Catherine Torpey, Hanspeter Muehlethaler (acting Treasurer), Sherrie Lynne (for minute taking, present during first hour). Dana Ganihar was absent; had sent regrets.

MEETING FACILITATOR: Paula Nowick

I. OPENING SILENCE AND CHECK IN

II. JANUARY MINUTES APPROVED with one revision

III. EXECUTIVE DIRECTOR REPORT

- Catherine sent a written report and asked that Board members read it if they hadn't already.
- She reviewed comments she received from Board regarding the Spring Fundraising Campaign. The board further discussed the campaign and Catherine said she would send a revised document in the week to come.
- Catherine informed the Board of a conversation she had with a member of the Focusing community about a possible bequest.

IV. UPCOMING MEETING WITH FOCUSING INITIATIVES

- Susan, David and Catherine reported that they had met together to discuss the upcoming meeting with Focusing Initiatives, which has not yet been scheduled.

V. BUDGET

- Catherine presented and reviewed 2017 budget against actuals. A Board discussion followed.
- Board voted and approved the 2018 budget unanimously.

VI. BOARD / ILC MEETING

- Catherine updated the Board on the ILC's proposal for following up on the joint meeting's main topic, which was imagining possibilities for TIFI's relationship with national and regional Focusing organizations.

- ILC's Proposal: Catherine will convene a meeting of Susan Rudnick, Hejo Feuerstein, and Robert Larios (all members of Membership Committee) in February or early March to talk through membership issues with Catherine and Elizabeth. That group will help to define some of the questions and give some shape to the conversation and make suggestions. Then in March or early April, small groups of four people (combined Board and ILC members) would meet, taking what came out of the first meeting and discussing those things. In April there would be another joint meeting of the Board and ILC. Rosa Zubizarreta will be asked if she is willing to lead the joint meeting in April.
- **DECISION:** Board discussed the ILC's proposal. They voted and agreed to accept the proposed plan.

VII BOARD FUNCTIONING

- Paula Nowick was voted in as Vice President.
- Hanspeter Muehlethaler was voted in as Treasurer.
- It was established that the Board Secretary's responsibility will include bringing forward old business.
- **DECISION:** Board discussed the nominating process and voted to have another dedicated meeting to address the Board functioning questions, including the nominating process.

VIII. MEETING CLOSED